

Annual Staff Competency ACOM 447 Disability Benefits 101 Attestation

[ACOM 447 AHCCCS policy](#) establishes standards and requirements for the delivery of employment services.

AZ DB101 provides information about employment, health coverage, and benefits to assist individuals with disabilities in making informed decisions about work and self-sufficiency. AZ DB101 is the Arizona-specific website of DB101; <https://az.db101.org/>.

Due Annually – via SFTP using the following naming convention: ASOC_DB101Att_YYYYMM_Pro

I, **<First Name and Last Name>**, representing **<Enter Provider Organization Name>**, (Provider) hereby certify that, to the best of my knowledge, the current employment specialty staff employed with the provider are engaging in the following:

- Create an account on Arizona Disability Benefits 101 (AZ DB101)
- Maintain an account on Arizona Disability Benefits 101 (AZ DB101)
- Assist members in creating their own AZ DB101 profiles
- Complete AZ DB101 estimator sessions with members
- Interpret and analyze results with members who may require an extra level of understanding
- Assist members in accessing Social Security and/or AHCCCS work incentives

The provider is responsible to ensure employment staff hired after the date listed below have created an active DB101 account within 90 days of hire.

The information reported related to AZ DB101 for which I am accountable, is accurate, complete and truthful.

<First Name and Last Name>

<Position Title, Provider Name>

Name and Title of Provider Representative

Signature of Provider Representative

Click or tap to enter a date.

Date Signed

Please Note: Mercy Care may request the Provider submit staff DB101 account information. The provider is required to submit the requested information within 10 business days from the date of the request.